

# Zion Church

## CONFERENCE RATES 2009

Room Hire	Main Hall (20-230)*	Studio (20-70)*	Coffee Lounge (20)*
<b>Day Rates</b>	£20.00 per hour	£20.00 per hour	£25.00 per hour
<b>Evening Rates (&amp; Saturday)</b>	£25.00 per hour	£25.00 per hour	£25.00 per hour

Minimum numbers apply

Equipment	Flip Chart & Pens	OHP & Screen	TV/DVD/Video
* Dependant on seating layout	£15.00	£15.00	£15.00
	Spare pads £5.00		

<b>Tea/Coffee/Biscuits</b>	£1.70 per person
	Includes Speciality Teas - Earl Grey, Assam, a selection of Fruit Teas and Hot Chocolate
	Filter Coffee and Decaffinated
	Premium assorted biscuits with each serving

Refreshments	Orange Juice	Water - Still/Sparkling	Cordials
	£2.50 per jug	£1.50 per bottle	£1.50 per jug

Lunch (per person)	Working Lunch	Corporate Menu 1	Corporate Menu 2
	£6.50	£7.00	£8.00

<b>Extras</b>	Tool kit containing office essentials £3.00
	Boiled Sweets £2.00 per day
	Pad & Pencil £2.50 per person

## DAY DELEGATE RATE

Rate	Full Day
	£25.00 per person

<b>Includes</b>	Flip Chart Pad & Pens
Minimum numbers apply	OHP, Screen, TV/Video/DVD
	Tea/Coffee/Biscuits - On Arrival, Mid Morning & Mid Afternoon - cakes a.m.
	Buffet Lunch
	Bottled Water
	Orange Juice
	Jugs of Cordial
	Pad & Pencil
	Tool kit
Hot lunch can be arranged	Boiled Sweets

## FACILITIES

Room	Description
Kitchen	Large fully fitted kitchen with a range of professional catering equipment.
Studio	Seats up to 70*. Full sound system, projector and large screen.
Main Hall	Seats up to 230*. Full sound system, projector and large screen.
Coffee Bar	Seats up to 20*. Flat screen tv for presentations.
Small Meeting Room	Seats up to 8. Perfect relaxed setting for a small meeting.
* dependant on layout. Flip chart, Tv/Video/DVD player, OHP also available for hire.	
Catering can be arranged for any of the above rooms, including Day Delegate rates which is all inclusive. Please enquire for further details.	

## LETTINGS CHARGES

Room (Per hour)	Public Sector & Large Organisation	Voluntary & Community Groups	Minimum hire period
Kitchen	£20 day/£25 eve	£10 day/£15 eve	3 hours
Studio	£20 day/£25 eve	£10 day/£15 eve	3 hours
Main Hall	£20 day/£25 eve	£10 day/£15 eve	3 hours
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The above may incur caretaker costs, t.b.c.

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